



Indian Institute of Integrative Medicine

(Formerly known as Regional Research Laboratory)

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TENDER NO: 06(197)/19-P Date 14.01.2020

TENDER DOCUMENT

FOR

Plantar Test Analgesia Meter (Hargreaves apparatus)

INVITATION TO BID

File No. 06(197)/19-P

Date 14.01.2020

Dear Sirs/Madams

Sub: Quotation for supply of “**Plantar Test Analgesia Meter (Hargreaves apparatus)**”

Ref: Our Enquiry No. 06(197)/19-P dated: 14.01.2020

Director, CSIR – Indian Institute of Integrative Medicine herein after called as the ‘**Purchaser**’ is interested in the purchase of below mentioned material (s). Kindly send your quotation so as to reach us on or before **22.01.2020 by 3.00 PM hrs. (IST)**.

Sr. NO.	Description of Item(S)	Quantity
1.	Plantar Test Analgesia Meter (Hargreaves apparatus)	1 No.
Description/Technical Specification		
1.	<ul style="list-style-type: none">a) Should be able to measure response to heat stimulus applied to the plantar surface of mice and ratsb) Test should be made on the plantar surface of rodents by a focused radiant heat light source emitting from the test headc) It should consist of a movable radiant source placed below a glass surface upon which the operator can place the rat.d) All functions and parameters should be entered via key pade) Should have precise programmable digital controlf) Reaction time should be in .01 second incrementsg) Adjustable beam intensity in 1% incrementsh) Manual override of all timer functionsi) Power : 120/240Vj) Should be CE certifiedk) Should come with software to record, store and export the generated datal) Software USB standard: Data should appear on the front panel and can be exported to a USB pen-drive and to the laptop/PC via USB	1 units
2.	Animal Enclosures Should be supplied with clear animal enclosure within which the animal is unrestrained and is capable of enclosing 12 mice/6 rats	2 units
3.	Warranty and AMC 3 years of warranty with additional 2 years of free AMC	
4.	Optional: Animal Holders Holders for orofacial stimulation	2units

N.B.: Other terms & conditions pertaining to item mentioned above shall be mentioned below:

OTHER TERMS:

1. **Spares:** state availability of spares for ten years.
2. **Indian agency commission:** Should be clearly stated in the financial bid in Indian currency.
3. **Consumable & spares:** List of the consumables and spares to be supplied with the system.

- 4. Penalty:** A penalty of 1% of the order value will be applied for late delivery of the goods for each week thereof subject to a maximum of 10%.
- 5. Bank Guarantee (BG):** Successful bidder have to furnish 5% of the order value as a performance security in the shape of Fixed Deposit Receipt / Bank Guarantee in favour of the Registrar, Indian Institute of Technology (BHU) which will be valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. Fixed Deposit Receipt / Bank Guarantee should be issued from a schedule bank in India. Bank guarantee is only applicable for the Supplier who will get the Award of Contract and will submit at the time of installation of the instrument.
- 6. Payment:** The payment shall be made by LC. (Where 90% of payment against shipment and balance 10% payment at the time of satisfactory installation and submission of BG).
- 7. User List:** Provide users for last 5 years with contact person name, address, phone, and email IDs.
- 8. Manuals/Documents:** 1 set of hard copy and 1 set of soft copy in English (preferred as following). i. Operating manual ii. Maintenance manual iii. Servicing manual iv. Programming manual v. Spare parts list with source of supply and prices vi. Description of control interface vii. Circuit diagrams of PLC, drive controls etc viii. Manuals of bought out items incorporated in the system ix. Details of any custom made ICs & components & their sources x. Flow charts of all resident software xi. Test Chart xii. Pre-installation requirements of foundation plan details, electromagnetic interference and vibration.
- 9.** Details of the standard samples to be provided by the company for testing the instruments at the time of installation at site for the demonstration of the performance of equipment.
- 10.** Please provide the segmented quotation for each optional measurement capability.
- 11.** The Tender document should also indicate what kind of service/maintenance is required for the system. Whether this service has to be carried out by a company engineer or it can be carried by trained service personnel within India. The frequency of visit and the charges should be mentioned.
- 12.** The Tender should be enclosed with proper certifications like **Authorization Certificate and Proprietary Certificate in case of Proprietary items.**
- 13.** Complete computer control of operation and measurement on Windows based platform. Give the details of software for measurement and analysis.
- 14. Pre-installation site preparation/inspection requirements to be indicated and specified along with the bid.**
- 15.** Installation and training should be provided free of cost otherwise clearly mentioned with justification.
- 16.** Warranty period to be clearly mentioned and should begin from the date of installation. Annual Maintenance Contract Charges should be clearly mentioned after warranty period.
- 17.** Guaranteed specifications to be demonstrated at the time of installation. Any necessary standard samples for that purpose should be brought by the Service Engineers.
- 18.** Service manuals with complete circuit diagram and PCB layout for all equipment to be provided with the instrument.
- 19. Submit Electronic copy of the Technical specifications and bids.**
- 20.** The vendor to provide compliance statement with respect to each technical specification in the tender document duly supported by the manufacturer's literature. Any other claim will not be accepted and may lead to rejection of the bid.
- 21. Printed literature in support of compliance to the prescribed specifications is to be submitted.**

22. Compliance report needs to be submitted as a part of the technical bid.

23. In case during shipment period newer versions of software/hardware is available with vendor in lieu of the existing one for which Letter of Credit was opened, then improved version should be made available without any extra cost.

24. Institute reserves the right to visit installation in India of similar capabilities the details with to regard to such installation should be given as a part of technical bid.

25. Technical evaluation by the Institute may include demonstration to verify functionalities and capabilities of the system quoted.

Last Date for submission : 22-01-2020 up to 3.00PM. hrs. (IST)

Date of Opening : 23-01-2020 at 3.00PM hrs. (IST)

TERMS & CONDITIONS

1. The quotation must be in the form furnished by the Purchaser and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. Hand written Quotations will not be considered.
2. It may kindly be noted that your bid should
 - A) be in **Single part bidding**
 - B) accompany No Bid Security
3. Each quotation must be sent electronically in single cover through e-procurement portal (etenders.gov.in)
4. The acceptance of the quotation will rest with the competent authority of Indian Institute Of Integrative Medicine Jammu, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotations received without assigning any reason.
5. Price quoted should be net and valid for a minimum period of 120 days from the date of opening of the quotation.
6. The bidder must submit the applicable Price Schedule Form as Annexed to the tender document available on the website.
7. **Complete specification with manufacturer's name and address should be given while quoting. Literature/Pamphlets should also be enclosed wherever applicable.**
8. Prices are required to be quoted in units indicated in the enquiry. When quotations are given in terms of other units, relationship between two sets of units should be furnished. Quantity discounts, if any should also be indicated. The items should be quoted indicating the serial No. of our RFQ.
10. In cases of agents quoting on behalf of their foreign manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. There can be only one bid from the following:
 1. The foreign manufacturer directly or through one Indian agent on his behalf; or
 2. Indian/foreign agent on behalf of only one principal.
11. Please indicate the name and address of the agents in India if any, the details of service to be rendered by them & the percentage of commission payable to them. **Agency commission payable to the Indian Agent should be clearly indicated.** The Agency commission would be payable only in Indian Rupees after acceptance.
12. This lab/Instt Is registered with Dept. of Scientific & Industrial Research, Govt. of India and concessional customs duty and GST & IGST are leviable vide notification no. 54/2002-Customs on all imports covered under notification No.51/96-Customs dated 23.07.1996, Notification No.47/2017-Integrated Tax (Rate) and Notification No.45/2017-Central Tax (Rate) both dated 14th November, 2017.

13. The mode of dispatch/transportation of the items must be by **Air/Sea/Rail/Road only.**
(Retain one only).
14. In case the items in the enquiry are covered by any rate contract or running contract finalized by any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned.
15. Delivery period required for supplying the material should be invariably specified in the quotation. The offered delivery period shall have to be strictly adhered to in case an order is placed.
16. Liquidated Damages Clause for delays: The applicable rate is 0.5% per week and maximum deduction is 10% of the contract price.
17. If the deliveries are not maintained and due to that account the purchaser is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
18. All supplies are subject to inspection and approval before acceptance. Manufacturer warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
19. TDS would be recovered as per rules in case of Fabrication/ Servicing/ Maintenance jobs/Installation charges etc.
20. Kindly furnish your PAN & GST Number etc. in your quotation for our records.
21. Our normal payment terms are 100% (hundred percent) within 30 (thirty) days on receipt and acceptance of material at our site in good condition. Please inform your Bank details for RTGS payment.
22. All disputes shall be settled in the courts of Jammu (J&K) Jurisdiction only.
23. Tender conditions (printed on the reverse), if any, or otherwise sent along with the tender shall not be binding on us.
24. All the above instructions and our standard terms and conditions must be complied failing which your offer may be liable for rejection.
25. As per Govt. of India procurement policies,
 - a. The purchaser intends to give purchase preference to local suppliers* in case the cost of procurement is in the range of more than Rs 5.00 lakhs and up to Rs. 50.00 lakhs.
 - b. There is no restriction on the eligibility of the suppliers. **(retain any one only)**

- c. The procuring entity intends to give purchase preference to products/goods manufactured by micro, small and medium enterprises.

*"Local supplier" means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed in DIPP Order No.P-45021/2/2017-PP (BE-II) dated 28th May, 2018 or by the competent Ministries/Departments in pursuance of this order.

'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

26. Instructions to Bidders, General Conditions of Contract applicable to limited tenders originating from S&P Division along with different formats can be viewed on our website <http://www.iiim.res.in> under the heading tenders.

Yours faithfully,

Sd/-

Store & Purchase Officer